Topic-Based Caucuses and Regional Forums

November 9, 2010

Public Advisory Committee Meeting
Target Audiences

Broader Public

SA STEERING COMMITTEE

Caucus Regions

FAN

TRIBAL

SWAN

ADVISORY COMMITTEE
Caucus and Forum Approach

Prepared for:
California Water Plan Update 2013 Public Advisory Committee

Water Plan Interest Areas

November 9, 2010
Regional Forums and Topic-Based Caucuses

- Draft Charters describe key activities
- Venues for dialog on policy proposals and water-related programs
- Quarterly meetings
- Conference call/webinar format for remote participation
- Work groups for specific assignments including CWP Regional Reports and Resource Management Strategies
Afternoon session will involve discussions on who should be involved and what should be the focus for each of the regional forums and topic based causes.

More Later.......
Topic-Based Caucuses and Regional Forums Organizing Sessions

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- Work groups for specific assignments including CWP Regional Reports and Resource Management Strategies
Caucus and Forum participants provide subject matter expertise to Update 2013.

Participants are asked to review meeting materials in advance, to support productive and timely input on draft documents.

Participants serve as liaisons to their respective organizations, providing briefings to leaders and constituents as appropriate, and bringing organizational comments and suggestions back into Update 2013 conversations.
Forums and Caucuses relate to all Update 2013 deliverables:

- Strategic Plan – objectives and supporting actions
- Policy Recommendations
- Water Balances and Portfolio
- Coordination with Other Companion Plans
- Future Scenarios
- Technical and Reference Guides

**Regional Forums** – Special focus on respective **Regional Reports** and regional application of Resource Management Strategies

**Topic-Based Caucuses** – Special focus on respective **Resource Management Strategies** and regional variability
Forums and Caucuses will likely meet 4 times a year:

- 2 – 4 hour sessions
- Webinar and conference call options for remote participation
- **Briefings, updates, and next steps** regarding Update 2013 activities and Forum/Caucus-related developments, for example:
  - Update 2013 draft documents and proposals
  - New projects coming online in regions
  - New technology or approach regarding a particular strategy
- Briefings and updates on other related programs, policies and funding information
- An **Annual Plenary** session will convene all Update 2013 participants to discuss cross-cutting issues and ideas.
Content deliverables developed through subcommittees, with drafts sent to entire Forum/Caucus for review and discussion before moving forward.

Opportunities for joint subcommittees on topics associated with several Regional Forums and/or Topic-Based Caucuses.
Forum and Caucus meetings are open to all.

**Planning Team Members** – Each Caucus/Forum will be supported by a dedicated Planning Team that informs the scope of work, key outreach, and future agenda concepts for each Caucus or Forum.

**Public AC Liaison** – A key member of each Caucus or Forum will be a member of the Public AC, associated with the corresponding topic or regional interest. The Public AC Liaison relates recent Update 2013 activities and brings Caucus/Forum perspectives back into Public AC discussions.

**Project Team** – Technical support is provided by Work Team Lead members or Regional Office Coordinators, including coordination of work group activities with Update 2013 milestones and deliverables.

**Facilitation and Logistics Support** will generate meeting summaries and assist with meeting formats and agendas.
MULTIPLE FEEDBACK PATHS:

Public AC liaison brings information directly into Public AC meetings

Project Team members share information with other Work Team Leads and Regional Coordinators

Regional agency representatives report back to State Agency Steering Committee members or Federal Agency Network

Caucus and Forum summaries recap major themes for State Agency Steering Committee, Public AC, Tribal AC, SWAN and annual Update 2013 Plenary sessions

Caucus and Forum participants share information directly when involved in multiple groups.
Water Plan Update 2013

Caucus and Forum Approach - Timeline

**Through December 2010: Initial Preparation**
Planning Team members will work with Project Team and facilitation support to:
- Develop scope of work for each Caucus/Forum
- Create draft charter
- Begin outreach efforts

**Early 2011: Meetings Begin**
Convene first meetings/kick-off for Caucus and Forum groups
Phased approach - roll out of initial meetings will vary

**Late 2011: Adaptive Management**
Evaluate Caucus and Forum approach
Refine, modify, replace approach as needed
TODAY – Initial brainstorming:

1. What topics, trends, or information need to be part of the conversation for a particular Caucus or Forum?

2. Which organizations or individuals need to be part of that conversation?