Dear Sir or Madam:

The California Department of Water Resources (DWR) respectfully extends this invitation for your Tribal organization to participate in the first California Water Plan Tribal Advisory Committee (Tribal AC). The goal of establishing a Tribal AC is to create a forum where California Native American Tribes can review, comment on, and help develop the material in the California Water Plan Update 2013, and to ensure that these materials include Tribal perspectives on land, water, and culture. This includes developing response strategies to address the issues identified at the 2009 Tribal Water Summit and Tribal water planning concerns in general; as well as incorporating these strategies into the California Water Plan’s Strategic Plan, Resource Management Strategies, and Regional Reports.

The Tribal AC will advise DWR on these matters directly. The Water Plan will also create opportunities for direct discussion between the Tribal AC and the Water Plan State Agency Steering Committee, chaired by DWR.

To join the Tribal AC, your Tribal organization is asked to submit a letter on organization letterhead that identifies the person you would like to sit on the Tribal AC and their alternate. A sample letter is enclosed for convenience. Ideally the representative will be your Executive Director or program manager, but this is not required. The primary liaison and their alternate will be asked to share Water Plan information with your organization, and then to relay comments and recommendations on behalf of the organization when and only if they have been given clear direction by your board. They will not be asked to make any decisions on behalf of your organization. More details on the Tribal AC can be found in the enclosed Tribal Engagement Plan.

The Tribal AC will develop a charter and meet periodically to conduct business (approximately once every three months). The Tribal AC will develop a work plan, including how to advance issues identified at the 2009 Tribal Water Summit and communication with Tribes and Tribal organizations. The Tribal AC may also choose to focus on other Tribal water issues. As part of this work, the Tribal AC may share information and interact directly with the Water Plan State Agency Steering Committee, Public Advisory Committee, Federal Agency Network, Statewide Water Analysis Network, Regional Forums, and Topic-based Caucuses.

If your Tribal organization would like to designate someone to sit on the Tribal AC, please send in your letter on organization letterhead by January 1, 2011. The letter should be sent to: Lewis Moeller, Chief, Water Resources Evaluation Section, California Department of Water Resources, P.O. Box 942836, Sacramento, CA 95436-0001.
If you have any questions please contact Paul Massera, Manager, Strategic Water Planning, DWR, at (916) 651-9614 or email pmassera@water.ca.gov. I look forward to your participation in this pioneering California Water Plan Tribal Advisory Committee.

Respectfully,

[Signature]

Mark Cowin
Director

Enclosure
Lewis Moeller, Chief  
Water Resources Evaluation Section  
California Department of Water Resources  
P.O. Box 942836  
Sacramento, CA 95436-0001.

Dear Mr. Moeller:

__________________________ [ Tribal Organization Board or Executive Director], hereby identify ______________________ as our liaison/member and ______________________ as an alternate for the California Update 2013 Water Plan Tribal Advisory Committee.  
__________________________ and ______________________ are solely identified as ______________________ Tribal organization's representative member and alternate for information sharing and coordination purposes. Any decisions or support of recommendations on behalf of the Tribe shall require additional authorization.

Sincerely,

__________________________  
Board Chair or Executive Director